



MIDLANDS STATE UNIVERSITY

P.BAG 9055

GWERU POSTGRADUATE APPLICATION

FORM Taught Masters/MPhil/DPhil

ADMISSION APPLICATION 20..

N.B: First read the NOTES on the next page, then complete all sections of the form. DO NOT write in the boxes which are for official use only. Print clearly in ink in the blank spaces and on the dotted lines as required. Only applications accompanied with employment confirmation letter will be considered.



RETURN THE FORM BY REGISTERED MAIL/PERSONALLY
N.B. CHEQUES AND POSTAL ORDERS ARE NOT ACCEPTED.

MPhil ☐
(Tick where appropriate)

DPhil ☐

PROGRAMME:.....

FULL TIME ☐

PART-TIME ☐

TITLE: MR/MRS/MS/DR/MISS/REV/SR/:

SURNAME:

FORENAMES:

MARITAL STATUS

SEX

NATIONALITY

NATIONAL I.D NO.

PASSPORT NO.

COUNTRY OF PERMANENT RESIDENCE

DATE OF BIRTH:
(D-M-Y)

PLACE OF BIRTH

DISABILITIES IF ANY .(Specify).....

DISABILITY CODE

CONTACT ADDRESS

TELEPHONE NUMBERS:

HOME

(Include country & area code)

CONTACT NUMBER.....

E-MAIL..... **FAX**..... **N.B:**

All correspondence will be forwarded to the above address.

PROSPECTIVE SPONSORS

(e.g. self, parent, guardian or name of organization).....

Are you an MSU Staff Dependant

Yes

☐

No

☐

Are you an MSU Staff Member

Yes

☐

No

☐

FOR OFFICE USE ONLY

ACCEPTANCE CODE

.RECEIPT NO.....

1. SCHOOL EXAMINATIONS FOR WHICH RESULTS ARE KNOWN

INDICATE ‘O’ LEVEL MATHEMATICS AND ENGLISH SUBJECTS ONLY, THEN A LEVEL SUBJECTS

DATE	EXAM BOARD	SUBJECT	RESULT/GRADE

2. ‘DIPLOMAS OR OTHER QUALIFICATIONS HELD (e.g CIS, IMM etc)

DATE	INSTITUTION	LEVEL	PROGRAMME	RESULT/CLASS

3. UNIVERSITY STUDIES (FIRST DEGREE)

Degree Programme

.....
.....

Date of Award:

Class/Division :

Awarding University/Institution:

4. UNIVERSITY STUDIES (SECOND DEGREE)

Degree Programme

.....
.....

Date of Award:.....

Class/Division:

Awarding University/Institution:

5. RESEARCH AND TEACHING EXPERIENCE

.....

.....

.....

.....

6. RELEVANT PUBLICATIONS (WHERE APPLICABLE)

.....

.....

.....

.....

7. EMPLOYMENT/WORK EXPERIENCE

FROM	TO	OCCUPATION/POSITION	NAME AND ADDRESS OF EMPLOYER

8. PROPOSED FIELD OF STUDY (DISSERTATION/THESIS PROPOSAL)

.....

.....

.....

9. DISSERTATION/THESIS TOPIC

.....

.....

10. REFEREES

Give names and addresses of two persons, at least one from your previous University, who are familiar with your academic ability performance.

1. 2.

.....

.....

.....

Phone/E-mail..... Phone/E-mail

IMPORTANT NOTICE

- a. Applicants must complete all sections of the application form carefully and legibly. If the University discovers that any information submitted by the applicant is false, the University will reject that application and may refer the matter for legal action.
- b. The completed application form accompanied by certified copies of birth certificate, national identity document and educational certificates should be submitted to: - The Admissions Office, M S U, P. Bag 9055, Gweru, ZIMBABWE. **NB: Do not attach original documents/certificates.**

Please note: Applications will only be considered once the application fee has been paid :

Bank Details

Local Students Application Fee: \$20

FBC GWERU BRANCH : 6137535960297

ZB GWERU BRANCH : 4575486039200

CBZ GWERU BRANCH : 01820772520046

International Students Application Fee: \$50

CBZ Bank: Branch Code 018

Account Number: 20772520046

Swift Code: COBZZWHAXXX

- c. Please note Midlands State University has limited accommodation therefore you are advised to seek alternative accommodation.
- d. **ENGLISH LANGUAGE COMPETENCY** (For applicants from a non-English speaking background). Applicants are advised that English is the language of instruction at Midlands State University.
- e. All applicants must endorse at the bottom of this page that they have understood these notes given below and that they agree to their application being considered under the conditions outlined below.

DECLARATION BY APPLICANT

N.B* BEFORE YOU SIGN AND DATE THIS FORM, PLEASE CHECK THAT YOU HAVE COMPLETED EACH SECTION AND THAT THE INFORMATION IS CORRECT.

I declare that the information I have given is correct, and that should it be found to be false my application will be disqualified and I will face legal action.

APPLICANT'S SIGNATURE: **DATE:**/...../.....

DPHIL/MPHIL CONCEPT NOTE WRITING GUIDELINES

*A Concept Note is a short version of a proposal containing a brief description of the idea of the research and the objectives to be pursued. A Concept Note should be **5 to 10 pages** in length including the title page. Before developing the Concept Note, a candidate may enter into an academic conversation with the relevant Department to discuss the research idea.*

The concept note may include the following:

TITLE PAGE

The title page should have a title (which should be unambiguous and convey the focus of the study); full names of the candidate, degree programme being applied for and name of the relevant department.

BACKGROUND TO THE STUDY

It is a review of the area being researched on, relevant history and current information on the problem. Ideally, the background study should effectively set forth the history and background information on the problem. It should display the context of the research.

STATEMENT OF THE PROBLEM

A rational and reasoned argument that posits the current problem or opportunity which indicates the necessity for the research. The problem statement should define distribution, quantity and quality of the problem.

OBJECTIVES OF THE STUDY

The **SMART** model should be followed, thus, **S**pecific, **M**easurable, **A**chievable, **R**elevant and **T**ime-bound objectives. The objectives should not be less than three and they should not be too many.

RESEARCH QUESTIONS/HYPOTHESES

Clearly write the questions/hypothesis in a precise manner that captures the essence of the research imperative.

SIGNIFICANCE OF THE STUDY

The far-reaching implications of the project findings should be included.

LITERATURE REVIEW (This may be included depending on the discipline)

Provides the component areas of the research that comprise the literature review. It should cover the fundamental issues and should be topical. References of no more than 5 years old are preferred.

RESEARCH METHODOLOGY

Describe the method that best compliments the research questions and "fits" within that initiative. These should describe how the stated objectives can be attained. How are you going to do the research? It should be noted that methodologies are discipline-specific.

REFERENCES

A list of reference sources consulted during compilation of the concept paper should be included at the end of the concept note.